

# Valet Service Order Form (for POVs ONLY)

<b>SHOW</b>	One of a Kind Winter 2022 Show	<b>DEADLINE DATE</b>	November 21, 2022
<b>LOCATION</b>	Enercare Centre	<b>SHOW DATES</b>	Nov 24-Dec 4, 2022
<b>COMPANY</b>		<b>BOOTH #</b>	
<b>ADDRESS</b>			
<b>CITY</b>		<b>PROV / STATE</b>	<b>POSTAL / ZIP</b>
<b>CONTACT</b>		<b>TITLE</b>	<b>EMAIL</b>
<b>TEL</b>		<b>EXT</b>	<b>FAX</b>

**VALET SERVICES \*\*\*FOR POVs ONLY\*\*\* ALL OTHER VEHICLES USE MATERIAL HANDLING SERVICE FORM.**

- POVs = cars, minivans, sports utility vehicles and pickup trucks ONLY. Step vans, box trucks, trailers and any commercial vehicles do not qualify for this service.
- Service includes labour to unload/load display materials from a privately owned vehicle (POV) during move-in/out.
- A one hour minimum is applicable each way. Charges are calculated separately for inbound and outbound service in ½ hour increments after the first hour.
- **NOTE:** This service does NOT include supervision of the labour. Exhibitors are responsible to supervise the unloading and/or loading of their own materials.
- POVs will be serviced on a first-come, first-served basis.
- Ensure merchandise is securely packed. Exhibitors must stay with their merchandise at all times during unloading and loading from dock to booth (move-in) and booth to dock (move-out). Stronco will not accept responsibility for damages or missing items.

**FOR INBOUND (UNLOADING) SERVICES**

Vehicles must be in line with Show Management provided pass one ½ hour prior to scheduled move in time for guarantee of service. Vehicles must check in at Stronco Desk upon arrival. Unloading crews will be assigned as they become available.

**FOR OUTBOUND (LOADING) SERVICES – \*\*NOTE: Outbound service does not begin before 7:15 pm\*\***

Outbound service includes moving packed merchandise from booth and loading onto POV.

**RATES & SERVICES \*\*30% SURCHARGE APPLICABLE ON ONSITE ORDERS.**

ITEM # 64-13-005 (MH-P-INT)

Booth Size	<input type="checkbox"/> 5' X 10'	<input type="checkbox"/> 10' X 10'	<input type="checkbox"/> 10' X 20'	<input type="checkbox"/> 10' X 25'	<input type="checkbox"/> 10' X 30'	30% SURCHARGE IS APPLICABLE ON ORDERS RECEIVED AFTER NOV 21, 2022.
Minimum * (one hour, each way)	\$ 148.00	\$ 209.00	\$ 269.00	\$ 339.00		
Rate * (each additional ½ hour each way)	\$ 103.00	\$ 141.00	\$ 167.00	\$ 203.00		

Inbound Service Required:      Date: \_\_\_\_\_ @ \_\_\_\_\_

Outbound Services Required:      Date: \_\_\_\_\_ @ \_\_\_\_\_

Vehicle Type       Car       Minivan       SUV       Pickup Truck

INBOUND/OUTBOUND	DATE	HRS	RATE	ONSITE ORDER (+30%)	TOTAL

**PAYMENT**

Note: You must complete a credit card authorization form if you are paying by cheque

VISA     MC     AMEX     CHQ

--	--

CARD NUMBER

EXPIRY DATE

<b>SUB TOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	

I have read and understand the Terms & Conditions of my agreement with Stronco

HST# R129612164

CARD HOLDER \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**TERMS & CONDITIONS**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• All orders must be paid in full 7 days prior to show set-up.</li> <li>• All prices are for the duration of the show, unless otherwise stated.</li> <li>• No cheques will be accepted on-site.</li> <li>• All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability.</li> <li>• If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.</li> </ul> | <ul style="list-style-type: none"> <li>• Refunds will not be given on orders cancelled on-site.</li> <li>• A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage.</li> <li>• All claims/discrepancies must be settled prior to show closing.</li> <li>• If no colour is indicated, Stronco will make the selection on your behalf.</li> <li>• Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.</li> </ul> |
|--|---|

J51406  
04-27-10 Rev 09-22-22

